



## **Cheyenne Frontier Days™ Old West Museum**

### **Proxy Purchase Policy and Application**

#### **Cheyenne Frontier Days™ Western Art Show and Sale 2023**

#### Policy

In the event a buyer is unable to attend the opening reception on July 20, 2023, the buyer may purchase art on opening night via Proxy Purchase. Buyers may choose to purchase during the Jump-the-Gun period or wait until regular pricing is available. Please see the guidelines below for Proxy Purchase before you complete the Application. If you have any questions or concerns about the Proxy Purchase Policy, please contact Amanda Byzewski, Art Show Coordinator, at 307-778-7289 or [amanda.byzewski@oldwestmuseum.org](mailto:amanda.byzewski@oldwestmuseum.org).

#### Proxy Purchase Guidelines

- There is a \$175.00 non-refundable Proxy Application Fee, charged upon receipt of application.
- Request for Proxy Purchase must be made by 12:00pm on Wednesday, July 19, 2023.
- Museum staff will complete a purchase form prior to the start of the Opening Reception to secure the sale of the piece. However, even with a proxy form, artwork purchase is not guaranteed.
- Your payment will be processed during the Opening Reception, once piece(s) are secured.
- Jump-the-Gun Sales start at 6:00pm. Sales for Jump-the-Gun are first come, first served. In the event that two Proxy Purchasers are interested in the same piece, the piece will be sold to the Purchaser that contacts the Museum first.
- Requests made to purchase artwork when regular pricing is available are not guaranteed. All requests to purchase a piece of artwork will be entered into a drawing on opening night. The first drawing for the opportunity to purchase the artwork will be at 7:00pm. If the art is not purchased during that time, a second drawing will be held at 7:20pm.
- If a Purchaser wishes to cancel their Proxy Purchase, they must contact the Museum staff by 12:00pm on Wednesday, July 19, 2023. If the Museum is contacted after this deadline, we cannot guarantee that the form will be pulled in time.
- Credit card information is required with the Proxy Purchase Application. A Purchaser may pay by check for any purchases, however, credit card information is required to submit the application. Any art purchased with a credit card is subject to a 2.5% convenience fee. This fee will not be charged for the proxy application fee.
- If purchaser requests artwork to be shipped, the attached Shipping Agreement must be completed.

Application

Full Name:

Address:

City, State, Zip Code:

Phone Number:

Email:

Credit Card Information\*

Name on Card:

Credit Card Number:

Expiration Date:

CVV:

Billing Zip Code:

\*If you are uncomfortable with this information being sent via email, please call Amanda at (307)778-7289 with your credit card information before Wednesday, July 19, 2023 at 12:00 pm

Artwork Information

Artist's Full Name:

Title of Piece:

Price of Piece:

Artist's Full Name:

Title of Piece:

Price of Piece:

Artist's Full Name:

Title of Piece:

Price of Piece:

Art Pick-Up or Shipment

I will pick up the Artwork from the Museum. Pick up is from 9:00am – 4:00pm between Tuesday, August 15, 2023 and Friday August 18, 2023.

I would like the Artwork shipped to me. Shipments will begin on Monday, August 21, 2023. If you select Shipment, you must complete the Shipping Agreement.

Checklist and Signature

I have read the Proxy Purchase Policy

I have completed and signed the Proxy Purchase Application

I agree to the terms and conditions set forth in the policy above

I understand that all purchases are final at the time of Proxy Purchase

I have completed the attached Shipping Agreement if needed

I will pay by check

I will pay by the credit card listed above. I give the Cheyenne Frontier Days™ Old West Museum permission to charge my credit card for the full price of the artwork(s) listed above.

Signature: